



THOMAS M. WERNERT CENTER

FOR MENTAL HEALTH RECOVERY & SUPPORT

Minutes

Board of Trustees, Thomas M. Wernert Center
(TMWC) Tuesday, May 23, 2023

Call to Order – Deborah Riley-Jackson called the meeting to order at 4:30 p.m.

Roll Call – Evamae LaVoy.

Trustees Present

Jesse Baum, Amanda Denniss (phone), Troy Deters, Tim Cummins, Warren Frary, Georgia Humbarger (phone), Evamae LaVoy, George Monger, and Deborah Riley-Jackson.

Absent – Tim Cummins (excused) and Henry Hartford

Staff Present

Patti Robb, Executive Director (virtual), Tonalee Tucker, Finance and Operations Director, and Debbie Wawrzyniak, Administrative Assistant.

Recognition of Visitors and Staff

- Guest: Sarah Berendt (TMWC) Outreach and Engagement Specialist
Claudia Cooper (TMWC) member

Thomas M. Wernert Center Mission Statement was read by Troy Deters.

Approval of April 2023, Board Meeting Minutes

Deborah Riley-Jackson presented the minutes for approval from the April 2023, board meeting.

Deborah Riley-Jackson made a motion to approve the April 25, 2023, minutes as presented in the May 23, 2023 Board meeting packet with amendments. Jesse Baum seconded the motion. The motion was unanimously approved.

Committee Reports

Finance Committee – George Monger

The committee met on May 17, 2023, to review April 2023 Financial Statements.

April 2023 Profit & Loss Statement (included in packet)

- MHRSB Employee Retention & Recruiting Grant is \$8,007 budget \$10,000 which is right on target. OHMHAS Outreach Grant is \$7,643. Both will vary from month to month.
- Grant Income is the Lovell Grant monies.
- Donations we received \$5,000 by an anonymous donor and YTD is \$29,721 budget \$30,454 with \$733 to the good.
- Miscellaneous income includes rental payment from MHRSB for week long Peer Supporter training and Sandusky Artisan “Faces of Recovery”.
- Total income for April is \$145,832 budget \$139,791 and \$6,041 within budget. YTD under budget by \$12,157.
- Payroll expense much closer to budget. Art Coordinator started.
- Building expense over budget due to toilet augur, spring HVAC maintenance, siding repair from wind damage, new ashtray receptacles and some landscape cleanup.
- Total expenses were \$134,366 budget \$141,038 which is \$6,701 below budget, YTD is under budget by \$147,625. YTD is \$135,468 to the good.

George Monger made a motion that Board of Trustees approve the April 2023, Financial Budget Statements as presented in the May 23, 2023 Board meeting packet. Amanda Dennis seconded the motion. The motion was unanimously approved.

Governance Committee – Deborah Riley-Jackson

- Board nominations information on the two candidates was shared in the board packet in advance of the meeting. Each candidate came to a previous board meeting as required and introduced themselves. It was determined that each candidate would be voted on separately.

Deborah Riley-Jackson asked all those in favor of naming Raina Dawson as a Trustee to the TMWC Board effective May 23, 2023 to reply by stating ‘yea’ and those not in favor to state ‘nay.’ The vote was unanimously approved.

Deborah Riley-Jackson asked all those in favor of naming Crystal Heft as a Trustee to the TMWC Board effective May 23, 2023 to reply by stating ‘yea’ and those not in favor to state ‘nay.’ The vote was unanimously approved.

- Code of Regulations – it’s time for the Board of Trustees to review the Code of Regulations and make any recommendations for change or updating to the board. Deborah announced that Amanda Denniss, Vice President of the Board would lead this effort and asked if any others would like to participate. Trustee’s interested in serving on the committee are Evamae LaVoy, Jesse Baum, and Tim Cummins. A meeting time will be determined.
- The July Board of Trustees Meeting was discussed as being a busy time with vacations and other demands. It was determined that if there was no pressing TMWC business, the meeting would be cancelled.

Deborah Riley-Jackson made a motion to cancel the July Board Meeting if there is no pressing TMWC business. The motion was unanimously approved.

Program Committee – Jesse Baum

The Committee met on May 8, 2023 at 4:15 at TMWC.

- Discussed recent changes to programs and classes, including:
 - Discontinued WMR (Wellness, Management & Recovery) and replaced with mental health literacy. Program was no longer receiving updates. Parts of the program are incorporated into other groups and classes.
 - A new support group ‘Empowering Change’ that will focus on those experiencing trauma will be introduced in September.
 - Advocacy Group “Recovery Together” has been initiated and has already had several successful projects.
 - The Leadership class has been divided between individual leadership – learning more about themselves and their leadership style in the first half. Those who wish to learn more about community leadership and volunteerism will continue with the second session. So far, this approach has been a big hit.
 - The group also discussed pulling together the graduates of the leadership classes to focus on some alumni projects – to keep folks engaged.
- Monthly Wednesday night “Let’s Talk About It” sessions have been growing. There are 15 people signed up for tomorrow night.
- Willard Suitcase Musical is scheduled for Wednesday, June 28. It will be free and open to the public. Door opens at 5:30 p.m. and show starts at 6:00 p.m.
- Next meeting is will be scheduled sometime in September.

Development and Communications Committee – Patti Robb for Tim Cummins
Committee will meet again on Wednesday, June 14, 2023 at 4:00 p.m. at TMWC.

- Advocacy and Outreach training was held with members to help educate on how to express and share publicly about TMWC.
- Outreach training for board members will be scheduled.
- Community Health & Resource Fair is Friday May 5, 2023 from 9:30 a.m. to 2:00 p.m.
- Video for use in the marketing campaign will finish up this week. Campaign is part of Outreach Grant and will kick off in May.
- Heart and Soul Celebrity Wait Night is Tuesday May 9, 2023 from 6:00 to 9:00 p.m.

Unfinished Business – None

Executive Director's Report – Patti Robb

Personnel

- Waiting on background check for new Activities Specialist
- Express Arts Coordinator started last Monday

Staff Development/Community Relations

- Staff Retreat – Allyship, Recognition, and Strategic Plan
- Juneteenth closed to members. Will hold all day CPI (Crisis Prevention Institute)
- Participated in NAMI Walk
- Five staff attended Trauma Informed Care conference in Columbus.
- Four staff will be going to Washington, DC for Mental Health America Conference June 7 through 11.
- Deborah and Patti are new graduates of Charity University, a training provided by the Ohio Attorney General's Office.

Program

- Held second Let's Talk About It program on April 26
- May 5 Recovery Together Health & Resource Fair was a great success.
- Directors attended the Program Committee Meeting
- Live Music on May 19 for members.

New Business –

- Building & Technology Improvements – Tonalee Tucker
 - A quote for the installation of a "Chair/Rub Rail" for the club room was presented. The rail would prevent further damage to the walls from tables and chairs. The quote is for \$1,300.

Jesse Baum made motion to approve the installation of the “chair/rub rail” in the clubroom. Warren Frary seconded the motion. The motion was unanimously approved.

- Tonalee also presented a quote for a new server for TMWC. A Dell “PowerEdge T350 Tailor Made Server” is recommended as an update and improvement to the current server that is reaching capacity. This new server would give two additional years of service for the same cost. The cost for the server is \$4,422.86.

George Monger made a motion to purchase the Dell Server. Evamae LaVoy seconded the motion. The motion was unanimously approved.

- Tonalee Tucker also presented a Key Bank one time offer to place a determined amount of money into a seven month CD earning 5 percent interest. It was discussed that TMWC has not done this before; however placing \$100,000 into the CD would benefit TMWC without any interruptions. It was agreed that this would be a wise investment.

Jesse Baum made a motion to allow \$100,000 into a one-time CD offer with Key Bank. Evamae LaVoy seconded the motion. The motion was unanimously approved.

Open Session –

- Claudia Cooper voiced concerns regarding the Health Fair due to the amount of people in the center. She also asked about lockers for members to place their things. Tonalee Tucker stated that they consider this when renovating the building, but there simply was no room for lockers. Ms. Cooper would also like to see more supplies for creativity.
- Amanda Dennis shared that she felt staff taking breaks in smoking area showed unprofessional behavior. Patti Robb looking into this matter.

Meeting Adjourned @ 5:30 p.m. by Deborah Riley-Jackson