



## THOMAS M. WERNERT CENTER

FOR MENTAL HEALTH RECOVERY & SUPPORT

### **Minutes**

Board of Trustees

Tuesday, September 26, 2023

4:30 p.m. – Thomas M. Wernert Center

**Call to Order** – Deborah Riley-Jackson called the meeting to order at 4:33 p.m.

**Roll Call** – Evamae LaVoy.

#### **Trustees Present**

Jesse Baum, Tim Cummins, Raina Dawson (by phone), Amanda Denniss, Troy Deters, Warren Frary, Henry Hartford, Crystal Heft, Georgia Humbarger, Evamae LaVoy, George Monger, and Deborah Riley-Jackson.

#### **Staff Present**

Patti Robb, Executive Director

Tonalee Tucker, Finance and Operations Director

#### **Recognition of Visitors and TMWC Staff –**

Claudia Cooper, TMWC Member

Brian O'Connor, TMWC Member

**Thomas M. Wernert Center Mission Statement** was read by Troy Deters.

#### **Approval of June 2023, Board Meeting Minutes**

*Warren Frary made a motion to approve the August 22, 2023, minutes as presented in the September 26, 2023 Board meeting packet. Raina Dawson seconded the motion. Motion carried.*

#### **Committee Reports**

##### **Finance Committee** – George Monger

The committee met on September 18, 2023, to review August 2023 Financial Statements. Due to lack of a quorum at the meeting, no business decisions were made.

### **August 2023 Profit & Loss Statement (included in packet)**

- OHMAS Outreach Grant is favorable with \$77,497.
- MHRSB Employee Retention & Recruiting was \$24,496 this month as grant money was \$100,000 (with the request to not return unused monies)
- Allocations \$121,380 on target with budget.
- Grant income includes Greater Toledo Community Foundation – Care Fund.
- Total income for June was \$194,270, budgeted was \$139,541 with \$54,729 over budget. YTD over budget by \$62,547.
- Payroll expense is up due unused vacation being paid out.
- Transportation is higher due to van repair –new tires and some minor repairs.
- Programs up as Supper Club is increasing.
- Total expenses were \$269,495, budget \$141,609 with \$70,157 amount over budget due to new server, advertising/marketing and annual maintenance. Makes \$29,883 over budget in expenses. YTD is \$125,278 over budget.

*George Monger made a motion that Board of Trustees approve the August 2023, Financial Budget Statements as presented in the September 26, 2023 board meeting packet. Tim Cummins seconded the motion. Motion carried.*

### **Governance Committee – Deborah Riley-Jackson**

- Deborah stated there were six nominations for the two open Voting Member Elected positions on the board. She made a request for volunteers to work with her on interviewing these candidates for the board.
- Jesse Baum, George Monger, and Troy Deters volunteered.
- Patti will send applications for review and assist in scheduling interviews.

### **Program Committee – Jesse Baum**

- Program Committee Meeting scheduled for Wednesday, October 25 at 4:00 p.m.

### **New Business – None**

### **Development and Communications Committee – Tim Cummins**

- Committee met on September 13 at TMWC.
- Outreach activities have been going well, with several scheduled in October.
- The Advocacy Support Group placed third in the Keep Toledo Lucas County Beautiful Litter League program.
- Halloween@Hensville is fast approaching. Be sure to get your tickets.

### **Unfinished Business – Tonalee Tucker**

- Parts are on order. Will be approximately three weeks for part to arrive and then we will be placed on the schedule.

- A Quote for an additional backyard camera was included in the board packet. The cost of the camera is \$1,465 as well as an additional \$8 per month maintenance cost. Discussion followed regarding need for the camera. Camera would cover an area of the backyard that is not covered by any of the other cameras.

*George Monger made a motion that Board of Trustees approve the Backyard Camera Quote for camera installation and maintenance. Warren seconded the motion. Motion carried.*

- A draft of an Investment Policy was included in the September 2023 board meeting packet. Discussion of the need for such a policy was held based on the recent board decisions to invest funds in a short-term CD.

*George Monger made a motion that Board of Trustees approve the Investment Policy as presented in the September 26, 2023 board meeting packet. Amanda Denniss seconded the motion. Motion carried.*

## **Executive Director Report**

### **Personnel**

- Waiting on background check for new Activities Specialist
- Rob Cripe has returned as Member Services Coordinator
- Debbie is on Worker's Comp until November 5 or beyond

### **Staff Development/Community Relations**

- Strategic Plan
- All Staff Meeting on Thursday from 8:00 a.m. to 10:00 a.m. (late open)
- More than 300 people attended the Recovery is Beautiful Family Festival

### **Program**

- Let's Talk About It: Family Fun Night tomorrow from 5:30 to 7:30 p.m.
- League of Women Voters, Friday, October 6 – Supper Club Forum
- Monday, October 9 Member Workshop – Civility Among Peers
- October 13, Ability Center, Gathering Information on Group Home Living
- Starting Khan Academy in the Computer Lab on October 2

### **Development & Communications**

- Heart & Soul, Halloween@Hensville is scheduled for Saturday, October 14.
- Giving Tuesday is November 28. Working on developing a project around lunch.

### **Outreach/Advocacy Events**

- Advocacy Group – 510 Dog Toys made by members to Operation Save and the Pet Bull Project, and Fur Angels
- October 4, Reentry Coalition at Government Center – 11:00 to 1:00 p.m.

- October 7, Out of the Darkness Walk at Promenade Park at 11:00 a.m.
- October 12, Ageless & Active Senior Resource Fair, Indiana Ave. Baptist Church
- October 28, Caring for the Caregiver, Glass City Center
- Two Wellness Fairs at Glass City Academy in early November

### **Open Session**

TMWC member Claudia Cooper spoke regarding staff knowledge of member food issues and lack of an Activities Specialist. Patti informed Claudia that an offer had been made and accepted and a new Activities Specialist would be starting soon. Patti also stated that staff do what they can to accommodate member needs regarding food choices; however, with so many members present, it is difficult to keep track of everyone's individual needs. Food Coordinator Patty was complimented for trying to help members in this area.

**Meeting Adjourned @ 5:29 p.m. by Deborah Riley-Jackson**